



STUDENT CODE OF CONDUCT AND EXPECTATIONS

It is the expectation that all Bernard Elementary students and staff will exhibit behavior that is consistent with the principles of common decency and courtesy to others. Proper conduct is expected while on the school premises, on the way to and from school, at all school games, functions and field trips, and behaviour beyond these times (including on-line behaviour). Bernard Elementary promotes the values expressed in the **BC Human Rights Code** respecting the rights of all individuals in accordance with the law- prohibiting discrimination based on race, colour, and ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation, gender identity or expression, and age - in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

Although we will take every opportunity to teach the positive behaviors outlined in our Code of Conduct and EBS Behaviour Matrix we expect each student to become familiar with all aspects of it. Parents will be notified of serious breaches of the **Code of Conduct**.

We don't have a long list of rules at Bernard Elementary, however, there are a number of specific expectations of which students and parents need to be aware:

That means that students should be following our Behaviour Code: Safety, Peace, Awesome Attitude, Respect and Kindness.

S afety	P ease	A wesome A ttitude	R espect	K indness
<i>I can report problems and keep my hands and feet off others</i>	<i>I can maintain a peaceful atmosphere</i>	<i>I can always do my best</i>	<i>I can use appropriate language and accept individual differences</i>	<i>I can be kind to others and use good manners</i>

Hands and Feet Off Policy

At Bernard Elementary we talk about having a '**Hands and Feet Off Policy**'. This means that there will be no play fighting, etc. Horseplay often gets carried away and injury occurs so students need to find productive ways or expending energy.

Bullying vs. Conflict (Safe, Caring, Orderly School Guide)

We need to clearly identify the difference between conflict and bullying in order to appropriately respond to bullying incidents. While the two seem similar in some instances, there is actually a distinct difference:

Bullying is a persistent pattern of unwelcome or aggressive behaviour that often involves an imbalance of power and/or the intention to harm or humiliate someone. Bullying often results in feelings of distress for the victim.

Conflict, on the other hand, is generally a disagreement or difference in opinion between peers who typically have equal power in their relationships. It's usually an inevitable part of a group dynamic.

Bullying

There is zero tolerance for **Bullying** at Bernard Elementary. **Bullying** may take the form of:

Physical- which includes such things as punching, pushing, shoving, tripping, hitting, spitting, beating, destroying property, use of or threat with a weapon, etc.

Verbal- which includes such things as teasing, name calling, mocking, insults, putdowns, sarcastic remarks, threats, either in person or via email or other social media forms.

Discrimination- which includes race, colour, and ancestry, place of origin, religion, family status, physical or mental disability, sexual orientation (prohibited grounds set out in the BC Human Rights Code).

Social Isolation -which includes such things as ignoring, excluding from a group, gossiping, spreading rumors, public humiliation, etc.

Cyberbullying-which includes including hardware such as computers and smartphones and software such as social media, instant messaging, texts, websites and other.

When it is brought to our attention that any of the above behavior occurs, we strive to deal with them in an educational and restorative manner rather than merely punitive. Restorative Practices will help build capacity to enable students to self regulate behaviour and positively contribute to a safe and caring school community.

This practices enables children to:

- Take responsibility and accountability for their actions
- Prevent incident from recurring
- Restore relationships
- Understand and repair the harm they caused

Student Dress Guidelines

All [SD #33](#) Elementary school student clothing should be suitable for a school learning environment. Clothing and footwear should be comfortable and appropriate for students to participate safely in all school activities. (P.E., Recess, Lunch activities) Clothing should demonstrate a respect for the school community and the [B.C. Human Rights Code](#). Any person dressed in an inappropriate manner, will be advised personally and discretely, and given an opportunity to meet the school dress guidelines.

Attendance Procedures

The policy at Bernard Elementary is to assist students in maintaining regular attendance in order to provide the maximum opportunity for learning.

1. It is expected that students will attend all classes and that teachers will record attendance.
2. It is the **parent/guardian's responsibility** to verify an absence by phoning or sending a note to the office. It is recommended that parents contact the school in advance if a student is going to be away.
3. If a student has to leave school prior to the end of the day, he/she must sign out at the office after checking with his/her teacher for homework. Office staff will contact the parents or guardians before the student is released from school.

Morning Expectations

- School ground supervision begins at 8:10 a.m. Students should not arrive at school before this time.
- Student are to begin lining up when the warning bell sounds at 8:20am
- Students will enter the building in an orderly fashion
- Parents are welcome to wait with their children as they line up in the morning.

After School Expectations

Please remember that supervision ends at 2:42 and students can only stay out on the playground or field if their parents are actively supervising them in the area that they are playing. If they are not being supervised they will be sent home or to waiting vehicles.

If you are unable to pick up your children by 2:42 please notify the school.

Weapons

Weapons are defined as any instrument that can be used to injure, harm, or intimidate another person. Weapons of any kind are prohibited on school premises, and students who are found with knives, pellet guns, replicas of guns or other dangerous objects such as laser pointers, on their person, in bags, purses, or in their lockers will be subject to disciplinary action.

Bicycles

In accordance with provincial law, students who ride bicycles to school are required to wear a bicycle helmet. Students should securely lock their bicycles in the racks at the front of the school.

Please note that the school is not responsible for damage to bicycles.

Pedestrian Traffic

Bernard Elementary is in a high traffic area. Pedestrians are asked to exercise caution and courtesy towards cars and buses. Students must use the crosswalk.

Skateboards/in-line skates/scooters

Skateboards, in-line skates and scooters may be used for transportation to and from school, but are not allowed to be used on the school grounds. As with bicycles, **helmets must be worn**, and in-line skates may not be used inside the building.

Electronic Devices

We have an increase in the number of students who are bringing electronic devices. Cell phones, iPods, and other electronic devices are to be kept in back packs during school hours unless a teacher or EA is providing direct supervision for their use as an educational tool. Cell phones are not permitted during recess and lunch. Students are encouraged to socialize and play during the break times. Cell phones can be used after school but students must receive permission from a teacher. We will also not be responsible for damaged or stolen items that have been brought to school.

Bernard Elementary In/Out Days

We are back into the typical cloudy, drizzly, cooler days of fall. Please ensure that your children dress appropriately for the weather. (Jackets, boots, gloves and hats (as necessary) All help to keep the children warm as we move to wetter, cooler days.

Even on days with drizzle and rain children will be sent out to get fresh air. The day is long and children do crave exercise and fresh air as well as the many health benefits of being outside.

PLEASE ENCOURAGE YOUR CHILDREN TO MAKE RESPONSIBLE CHOICES AND ENSURE THEY ARE DRESSED PROPERLY FOR THE WEATHER

Attention all Drivers!

Please be on the look-out as you drive down Bernard Elementary and through our parking lots. While 30 km/hour in a school zone is technically the maximum, that's still pretty fast from a pedestrian's point of view on such a narrow roadway. What's the rush? Please also follow the directions of our crossing guards. They are there to help keep people and traffic flowing smoothly and safely.

Thank you for your continued cooperation and understanding.

